



THE ALPINE CLUB OF CANADA
CANADA'S NATIONAL MOUNTAINEERING CLUB
www.AlpineClubofCanada.ca

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Hut Inspection Report

Hut: _____

Hut access & trail conditions: _____

Report by: _____

Custodial period: _____

<p>Kitchen</p> <p>general condition:</p> <p><i>poor</i> _____ <i>excellent</i> _____</p> <p>1 2 3 4 5 6 7 8 9 10</p> <p>comments: _____</p>	<p>Propane Stove(s)</p> <p>general condition:</p> <p><i>poor</i> _____ <i>excellent</i> _____</p> <p>1 2 3 4 5 6 7 8 9 10</p> <p>comments: _____</p>																		
<p>Propane</p> <p>percentage (%) left in tank in use: _____</p> <p># of full tanks: _____</p> <p># of empty tanks: _____</p>	<p>Propane Lights</p> <p># in hut: _____</p> <p># of spare <i>Galaxy</i> mantles: _____</p> <p>comments: _____</p>																		
<p>White Gas Stove (Coleman)</p> <p># in hut: _____</p> <p>location of spare stove in hut: _____</p>	<p>White-Gas Lanterns (Coleman)</p> <p># in hut: _____ # of spare #21 mantles: _____</p> <p>comments: _____</p>																		
<p>Wood Supply</p> <p>estimate the dimensions of pile left in feet:</p> <p><i>*cord dimension = 4' x 4' x 8'</i></p>	<p>Wood Stove</p> <table border="0"> <thead> <tr> <th>what is the condition of:</th> <th>Good</th> <th>Needs Attention</th> </tr> </thead> <tbody> <tr> <td>Gaskets</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Bricks</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Glass</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Stove top</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Baffle</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </tbody> </table> <p>comments: _____</p>	what is the condition of:	Good	Needs Attention	Gaskets	<input type="checkbox"/>	<input type="checkbox"/>	Bricks	<input type="checkbox"/>	<input type="checkbox"/>	Glass	<input type="checkbox"/>	<input type="checkbox"/>	Stove top	<input type="checkbox"/>	<input type="checkbox"/>	Baffle	<input type="checkbox"/>	<input type="checkbox"/>
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<p>Outhouse Barrels</p> <p># of full barrels: _____</p> <p># of empty barrels: _____</p> <p>how full are the barrels in use? _____</p>	<p>Check if these Tools are available:</p> <p><input type="checkbox"/> Sledgehammer (1) <input type="checkbox"/> Axe (2)</p> <p><input type="checkbox"/> Splitting Mall (1) <input type="checkbox"/> Wedge (2)</p> <p>what tools are required at the hut? _____</p>																		
<p>Fire Extinguishers</p> <p># in hut: _____</p> <p>date last checked: _____</p> <p><i>*notify National Office if any are discharged</i></p>																			

General condition of the hut and fixtures:

Exterior (windows, doors, etc...):

Interior (utensils, foamies, pots & pans, etc...):

Supplies which are required at the hut:

Overall hut experience and general comments:

Custodian Checklist

Please ensure that the following list of duties is completed to the best of your abilities as they apply before the end of your custodial period.

Daily Chores

- Guest booking and payment confirmed
- Dishes washed
- Tables cleaned
- Water gathered
- Floors swept
- Food put away
- Sinks, counters & stovetops scrubbed
- Guests' gear organized

Before Leaving

- Slop buckets dumped and/or sieves cleaned out
- Firewood chopped
- Ashes cleaned out from wood stove
- Stove glass cleaned
- Foamies swept & inspected for damage
- Lantern globes washed as needed
- Dishtowels cleaned in boiling water & bleach
- Outside garbage picked-up
- Leftover food and garbage packed-out
- Grey water particles disposed of by burning
- Outhouse barrels changed when at 6" from top
- Outhouses thoroughly cleaned out with bleach water ...
- Custodian hut inspection report completed

It is important that the completed **Hut Inspection Report** returns to the National Office; the Alpine Club of Canada relies on these reports to collect information on the overall condition of our facilities.

Return to:

The Alpine Club of Canada
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P.O. Box 8040 Canmore, AB T1W 2T8
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Thank you for taking the time to complete this report!