

## Mountain Culture: Vice President Duties, Desired Attributes, Workload & Committee Terms of Reference (October 2023)

The goal of the Mountain Culture portfolio is to celebrate the Club's relevance to Canadian culture through the presentation of literature, art, history and heritage, mountain-related science, and exchanges of ideas with the mountain community and other Alpine organizations. It also involves fostering a sense of community within the membership of the club.

A key pillar in marketing the club at a macro level, Mountain Culture achieves its goals by communicating to the membership through various media, by taking part in various activities and by contributing and leaving a legacy as a member of the greater Canadian mountain community.

The VP – Mountain Culture is responsible for the following:

1. Supporting the Director of Programs and other national office staff regarding the implementation of Mountain Culture as a strategy to the overall vision of the Club.
2. Chairing of the Mountain Culture Committee (made up of at least 3-5 members), whose mandate is to oversee the Mountain Culture Revolving Fund and the Bev Bendell Library Fund and drive mountain culture initiatives.

More about the Role and Mountain Culture:

- The biggest opportunity/goal in this VP role is to play a key advisory role for the ACC as the voice of the Canada mountain community (past, present, and future), something that can happen through a variety of forums, perspectives, and initiatives.
- The Committee of advisors represents a range of cultural perspectives, covering, for example, the various intersections of mountain literature, sport, art, history, and science.
- The VP role often draws on someone with a writing or communication background.
- VP Mountain Culture maintains a relationship with the Whyte Museum, who house the Club's extensive Library, and who own and manage extensive archival material related to the ACC.
- There is no day-to-day operational responsibility except determining where the small amounts of funds will go toward communicating our culture, once a year.

Desired Attributes, Competencies - VP Mountain Culture

1. Demonstrated knowledge of the culture and history of The Alpine Club of Canada, and mountain culture generally (at local, national, and global levels).
2. Demonstrated contribution to Canadian mountain culture (through, for example, literary pursuits, film, photography, social media, public engagement, etc.).

3. Demonstrated relationship with key institutional partners (for example, The Banff Centre, Whyte Museum, Parks Canada, BC Parks, other national alpine clubs and organizations, etc.).
4. Ability to build, manage, and motivate the Mountain Culture committee and maintain records.
5. Ability/potential to imagine and execute mountain culture projects. What new ideas/projects does the candidate bring to the Club?
6. Ability/potential to work across various national Board portfolios in the advancement and integration of mountain culture.
7. Climbing skill/experience.

#### Expected Workload:

Board member work (every Board member), annualized:

1. Board member general work: on average 10 hours of board-related work per month. This doesn't always happen monthly. As a result, the hours can be longer on every other month.
2. Six board meetings in each year (Jan, May, Jul, Sept, Oct, Dec). Two to three of the meetings are in in-person on weekends (spring Annual General Meeting, the fall Annual Dinner, as well as a hut-based summer weekend event). The balance of meetings are held online. Shorter online meetings are typically held at or close to the end of a work day.

VP – Mountain Culture Workload (In addition to general board member work): 108 hrs annually (Approx. 2 hrs/week). While different Director/VP portfolios require slightly different levels of commitment, in general a VP can expect at least:

1. Review 'Terms of Reference': 1 hr
2. Develop Workplan: 3 hrs
3. Prep and Chair 10 meetings: 25 hrs
4. Committee work and staff collaboration: 80 hrs+

### **Terms of Reference ACC Mountain Culture Committee**

The Mountain Culture Committee is a small project-based committee that works to promote and preserve the Alpine Club of Canada and Canadian mountaineering culture. Its duties and responsibilities include as follows:

1. As needed, and at the request of the Office Staff, the committee may provide oversight and assistance on the production and distribution of Club publications: including the *Canadian Alpine Journal*, *The Gazette*, and other Club publications (such as the *Summit Series*).
2. Manages the Library Conservation Fund (Bev Bendell Library Fund), to be used for purchasing books to add to the collection of the Alpine Club and for maintaining the current contents of the collection.
3. Defines and manages the policy on donated materials to both the archives and the library.
4. Oversees the management of the library collection.

### **Membership**

The Mountain Culture Committee shall consist of 3-5 volunteer members having some expertise in and commitment to Canadian mountain culture.

### **Terms of Office**

The Mountain Culture Committee terms of office shall be three years, co-incident with the term of the Chair (VP Mountain Culture).

### **Committee Meetings**

The Mountain Culture Committee will meet at the discretion of the Chair. Work of the committee will be circulated via email at least twice annually.

### **Power and Authority**

The Mountain Culture Committee shall not have the power to obligate the Club to any financial outlay, or to commit it to any contract, agreement or other agreement unless specifically authorized to do so by the Executive Director.